

Madrona School

Volunteer Confidentiality Policy

One feature of excellence at Madrona School is the commitment parents and others make to volunteering their time and service in support of our children's education.

It is very important that our volunteers demonstrate a high level of respect for our students and their families regarding confidentiality. Volunteers who work at Madrona are expected to honor the right of students and their families to maintain privacy. Information about student work, progress, behavior or family is to be kept confidential. **It is not appropriate to discuss a student's private information with other parents, volunteers or non-supervisory staff.** If a volunteer hears or sees something of concern, this should be reported directly to the classroom teacher or an administrator. At Madrona respect for students and families privacy is both a right and a responsibility for everyone.

I have read the above Madrona Volunteer Confidentiality Policy and agree to follow this standard of conduct in my work with this school.

Signature of Volunteer

Date