

# MIT Board Meeting Agenda

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**Date:** Wednesday 3/5/2025 **Time:** 6:30 pm **Location:** Southern By Design

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## Treasurer

- Moneyminder Reimbursements
  - It's working! At some point we should transition away from paper
  - Is second signature required on checks over \$1500? Can we revise by-laws so that so that Moneyminder approvals take the place of second signature
- Petty Cash
  - How does it work?
  - \$75-100 in the safe, in small bills
  - Can either take money out of the account or submit for reimbursement
  - There's a form
- Cheddar through Moneyminder
  - Costs more than Square...would it be worth switching instead of using Square and Paypal because they accept donations
  - Square - 2.9%+.30 cents per transaction
  - Cheddar - 3.59% + .55 cents per transaction
  - Too expensive
- Moneyminder gives read rights to all accounts - so if staff log in to see their balance, they can see everything in there. Which is probably too much information. Looking at using a PDF and sharing that monthly.

## Vice Treasurer

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## Vice Chair

- STEAM NIGHT
  - April 23rd
  - No vendors scheduled
- Mariner's Night - June 14th
- Talent Show
  - Compressing time frame to 2 weeks

## Staff

- Communication with teachers/schoolhouse

- Tough feedback recently
- We need to filter all information through to Shelsea so that she can pass it on to the rest of the staff
- Green Team
  - There's Primary and Intermediate Green Teams, can we get extra funds to support both teams (\$100)

## Old Business

- Joe Rice Scholarship - Maura sent out to High School guidance counselors
- Spark! Funding and Reimbursements
  - Overspent the money that was allocated
  - We are stopping reimbursements, if teachers want to add additional art projects, it needs to come out of classroom funds or write a grant

## New Business

- Classified/Support Staff Week and Teach week
  - Need Intermediate and Middle School to sign up to cover some people
  - Have too many staff to put all in one week, currently divided into 2 weeks
  - Looking at pulling out some staff into different weeks next year
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- Grants - no submissions for 3rd round, carryover from first 2 rounds, lots of money left over
  - Encourage people to submit
  - Adding teacher sign-off going forward
  - DHH Costco Assembly - substitute with slide
- [Zones of Regulation- Jennifer Luce](#)
  - Curriculum on regulation skills
  - Yearly subscription \$120/year
  - Hold a workshop for parents (possibly during MIT meeting), include \$\$ for food
- Yearbooks
  - MIT ordered 55 to cover scholarship recipients
- Budget Meeting
  - Do not fill out the budget calculator, spread the word
  - Make comments, send message to the board to use money in the savings account
- Enrichment/MCT Interpreter Billing
  - Might be losing the ability to bill through the district
- Mural Funding
  - Have put feelers out, looks like it may cost ~\$14K

- Suggest shifting to community art project
- District PTO Shared Funding
- Calendar of estimated costs for families
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- Volunteer hours for Bear Scare Tickets, Bearwear
  - Can we look at setting something up for next year
- Positions for 2025-2026
  - Treasurer
  - Vice Treasurer
  - Parent Chair/Vice Chair?